

N.U.in Italy Visa Guide 2026

John Cabot University, Rome

This visa guide was developed in collaboration with John Cabot University and Northeastern University.

Italy Visa Process Timeline

All Students (except EU/EEA citizens)

Please check with the Italian consular authority in **your region in the US** or in **your country** for the most updated visa requirements and processes, as policies can change at any time and without prior notice. This guide has been prepared with the information of the Italian Consulate in Boston.

Italian Consulates do not all follow identical procedures. It is your responsibility to contact the Italian Consulate in the geographic area of your legal, permanent address and review the specific study visa requirements listed on the website of that Consulate. Each Consulate also has specific forms noted on their website, which they require you to download and complete.

The information listed below is provided as informational guidance only and does not constitute legal advice.

General Visa Information for All Students

All non-European Union/EEA citizens must apply for and obtain the Study Visa *before* departing for Italy and then request the Permit to Stay/Declaration of Presence within eight days of arrival in Italy. Please review both the Study Visa and the Permit to Stay/Declaration of Presence sections below for important information about the steps you need to take before departure.

How much will it cost?

Visa fees are subject to change at the sole discretion of the consular authority. Please consult the website of your Italian Consulate of Jurisdiction for more information on the fees charged for the Study Visa.

Visa Application Process

All Italian Consulates require a student to schedule an in-person visa appointment. Please use the **Prenot@mi** system for your Italian Consulate of Jurisdiction to book your visa appointment as soon as possible. **Please note that students should book an appointment at their consulate of jurisdiction for a date after May 20 to ensure that they have all necessary documents. Some consulates require students to be 18 years old at the time of their appointment.** You are also required to confirm your appointment with the consulate the week of your scheduled appointment, or the system may forfeit the appointment.

Please prepare to attend your appointment at the appropriate Italian Consulate Visa Office with the original color copy of each of the documents listed below, as well as **one color photocopy of each**. Failure to present the correct documents at the appointment may result in a visa rejection or canceled appointment.

The Italian Consulate Visa Office in your jurisdiction also has the authority to evaluate and request additional documentation, if deemed necessary, in addition to the standard document requirements. Customs and Border Patrol officers in Italy may ask you to show the documents that were submitted to obtain the visa, so please be sure to carry a copy of your complete application while traveling.

Required Documents

Please make an extra copy of every document and keep it for your own records.

The following documents are to be compiled by the student on their own:

1. Visa Application Form

Each Consular Visa Office may have its own form—you must go to the respective website, download the study visa application, complete it, and sign it.

- On the consulate's website, the Study Visa application can typically be found under the title "Long Term Visa Application Form" or "Application for National Visa," as your intended stay is for longer than 90 days.

- Instructions on how to complete the visa application form can be found [here](#).

2. One recent standard passport-style photo

Please note that this photo must have been taken within the past 6 months, in color against a white background. Please also note that you should ensure that your face is clearly visible, with nothing obstructing any part of your face (Italian passport photo size is 40 mm in height, 35 mm in width)

3. Passport valid until at least July 2027 and an additional photocopy of the information page

Please ensure your passport has at least one blank page to affix the visa. If you do not currently have a valid passport, you will need to apply for one **as soon as possible**. Please note that the process for obtaining or renewing a US passport may take up to two months.

4. Copy of Driver's License or State ID

- Proof of residence in the jurisdiction of the consulate where you are applying for your visa.
- If you reside in the U.S. but are not a U.S. citizen, you will need:
 - Copy of **Permanent Residence Card** or other U.S. immigration document allowing re-entry into the United States (e.g. valid long-term U.S. visa)

5. Proof of means of financial support in Italy

A semester-long visiting student must typically provide evidence of financial support of at least **\$3,330 USD (or equivalent)**. You must demonstrate an adequate level of support by providing these or any other items that are required by your specific consulate.

- a. If the student is providing their own funds, a **personal bank letter or bank statement on its official letterhead, indicating the total amount of funds in their personal account**. Please note that the minimum amount of funds required to study in Italy is roughly **\$30 per day** (to cover basic expenses in Italy).

- b. If a parent/guardian will provide proof of funds, a **notarized “Affidavit of Support”**. You can find a copy of the Affidavit of Support **here**.
- c. Personal credit card statement with indication of credit limit (this may be required depending on the Consulate).

6. Evidence that you have the funds necessary to return to your home country

The Consulate may require you to show a round trip airline ticket for this purpose. E-tickets or group flight ticket confirmations are typically acceptable. Students who participate in the group flight will receive flight-related documents to their Northeastern email address.

7. Documentation of your educational history

Your consulate may request an official copy of your high school transcript *(Please check if this is required by your consulate, as it may require that you book an appointment for a date after your high school graduation)*.

8. Visa fee

Please consult the website of your Italian Consulate of Jurisdiction for more information on the required fee for your study visa.

The following documents required for your visa appointment will be sent to your Northeastern email address by John Cabot University and Northeastern University **by May 20**.

9. Original letter of acceptance from John Cabot University

10. Original letter of enrollment from Northeastern University, specifying that the student is officially enrolled with the N.U.in Program in Italy at John Cabot University. You can download this document by logging in to your **Application Status Check.**

11. Health insurance valid in Italy

You must demonstrate having adequate health insurance coverage by providing **your Cultural Insurance Services International (CISI) confirmation letter**. You will receive this letter directly from CISI to your Northeastern email address.

12. Official JCU Visa Letter beginning with “Al consolato di competenza”

- The Official JCU Visa Letter is a legal document. Once your visa is granted, the Italian Consulate typically returns this official letter to you. It will be attached either to your passport or to the other documentation you filed with your visa application
- You should keep this document safe and bring it with you when you travel to Italy as it could be requested by an officer on entry.

Returning Your Passport

Some Italian Consulates in the U.S. will be able to return your passport back to you by mail once your visa has been issued. To determine if your local Italian Consulate provides mail-in services, please refer to their website.

If mailing services are provided and you would like to receive your passport back in the mail instead of picking it up in person, please follow the instructions as listed on their website.

The steps below are specific to the Boston Consulate only.

Optional Documents For Receiving Passport Back By Mail

13. A prepaid, self-addressed, *unsealed* Postal Service Priority Mail Express (USPS) envelope

This is the envelope in which your passport (with the visa stamped inside) will be returned to you. Be sure to:

- Fill out the **to** (the address to which you want your passport mailed near the time that you will depart for your program)
- Fill out the **from** address from the consulate website

Consulate General of Italy Boston
600 Atlantic Avenue

Boston, MA 02210

- Include your phone number on the envelope so the Post Office may contact you if there is a problem delivering your passport.
- Keep a copy of the tracking number for your records.

14. Mailing Disclaimer Form/Declaration of Passport Return by Mail

This form can be found on the consular website of your jurisdiction. Please be sure to confirm any additional passport return instructions with the individual consulate through which you apply.

IMPORTANT: *Northeastern University and The Italian Consulate are not responsible for any possible loss or damage of the passport while in transit. By choosing to receive your passport back by mail, you assume any and all responsibility that comes with the mailing of your passport/visa.*

If you live in proximity to your local Consulate, we strongly encourage you to pick up your passport in person to avoid any potential risks.

John Cabot University Housing Application

As John Cabot University begins enrolling N.U.in students in early May, you will also be able to access your JCU portal. A necessary part of enrolling at John Cabot University is completing your housing application.

By May 8 you will receive an email from John Cabot University Housing asking you to input your preferences and requests in the JCU housing application. All housing requests for N.U.in Italy must be made through JCU, not Northeastern University. This must be submitted **no later than May 15.**

Minor Applicants

If you are under 18 at the time of your visa appointment, please refer to your local consulate website, as there will be additional documents required for your application. You may be required to travel with one or both of your parents to submit your application.

Minor applicants cannot schedule their own appointments. A parent or legal guardian will need to create an account and schedule an appointment on the student's behalf.

IMPORTANT: *The additional documents required for minors can be lengthy and require multiple steps. We strongly encourage students, if possible, to schedule an appointment for a date **after** their 18th birthday to avoid needing to submit this additional documentation. If applying after your 18th birthday is not a possibility, please start working on collecting these documents as soon as possible.*

N.U.in Italy Batch Visa Process

All N.U.in students have the option to participate in the N.U.in Italy batch visa appointment, in which a representative from Northeastern University will submit visa applications on behalf of students through a “batch appointment” at the Boston consulate. The batch process is completed by mail and students will not be required to attend an in person appointment at the Boston consulate.

Eligible students will be able to participate in the batch appointment, which will take place on July 1, 2026. For students mailing their documents, **everything must be received at Northeastern by Wednesday, June 24** to allow for time to receive and process all applications.

Batch eligibility requirements:

Eligibility in the batch visa process is determined by the Boston consulate. You must be 18 by July 1, 2026 to participate. Additionally, you must be a passport holder from one of the following countries:

- United States
- United Kingdom
- Japan
- Canada

This process is recommended for those who are having difficulty securing an appointment with their consulate of jurisdiction. Additionally, if you have an appointment scheduled after August 3, 2026, we strongly encourage you to participate in the batch appointment.

Please consider all of your summer travel plans before planning to participate in the batch visa appointment as you will need to surrender your passport for the duration of

the process. The Boston consulate has advised that the visa processing time will take approximately one month.

Documents required:

1. Students compile visa application materials outlined in the required document section of the N.U.in Italy Visa Guide (page 2). Please do not include **any** additional documents as they might not be returned to you.
2. For item 4 which proves residence in the jurisdiction of the consulate where you are applying for your visa, students do not need to submit an ID unless they have a permanent residence in the Boston consulate jurisdiction. Instead of the ID requirement, they will need to submit the N.U.in Letter of Enrollment (item 10), printable from the Application Status Check. *Note: please ensure you're submitting the letter signed by Alana Christopher for this part of the application.*
3. Visa Fee Money Order – Send a money order based on the **visa fee for study purposes** listed on the **Boston consulate website**. The visa application fee amount is subject to change; it is recommended to add \$5 (USD) to the required amount to account for unexpected raises in the application fee amount. The visa application fee amount is adjusted periodically to account for fluctuations in conversion rates between the EUR and USD. As a reminder, all students should make the money order out to Consulate General of Italy in Boston.
4. To have your passport returned to you after the batch appointment, you must include **this signed waiver** in your packet, along with a prepaid, self-addressed UNSEALED Postal Service Priority Mail Express United States Postal Service (USPS) envelope. Please confirm with USPS that sufficient postage has been added.
 - a. Note: Any mail carrier other than USPS cannot be used to return passports.

After compiling all necessary documents, students should complete the following process:

1. Mail their documents to the following address, **to be received at Northeastern by Wednesday, June 24:**

**Office of the General Counsel
Attn: GSO Safi Kushal, N.U.in Italy Batch
360 Huntington Avenue – 100CP
Boston, MA 02115**

2. Northeastern will submit all documents on behalf of the student to the Italian Consulate during the appointment on July 1, 2026.
3. After processing, documents will be returned directly by mail using the USPS envelope provided. The consulate has estimated that processing will take approximately one month. There is no option to expedite this processing time.

Notes about the batch appointment:

- Northeastern University does not have the ability to individually review applications and supporting documents prior to submission to the consulate. As such, we encourage you to review your packet to ensure it is complete and documents are organized in the order listed on the [Boston Consulate website](#).
- We are unable to confirm receipt of packets, so we recommend you confirm the tracking information on your USPS Priority Mail Express envelope. Usually, this information is included on your payment receipt.
- Your passport will be held at the Italian Consulate in Boston until your application has been reviewed, and you will not have access to your passport during this time. Once visas have been issued, they will be mailed directly to students via the pre-paid USPS envelope provided with their application packet.
- Northeastern will email students directly when the application has been submitted and when the passport has been shipped back.
- The consulate or Northeastern may reach out to you during the processing time if any documents are missing from your application. Please keep an eye on your emails during this time.

Immigration Process in Italy

Declaration of Presence

If you are granted a visa for **less than 150 days**, you will be required to submit a Declaration of Presence in Italy. John Cabot University will assist you with this process upon your arrival in Rome, but there are important steps you must complete before your departure.

What is the *Dichiarazione di Presenza* or Declaration of Presence?

The Declaration of Presence is the local immigration requirement for stays in Italy of less than 150 days. It is mandatory for all non-European students (US and International).

1. Prepare the Declaration of Presence Request

Immigration Services Office at John Cabot University will facilitate the process of requesting the Declaration of Presence by setting up mandatory sessions during on-site orientation. Students will receive an email on July 10 with instructions to complete before arrival.

A payment of \$36 (this amount is subject to change) through **this link** will be required for the Declaration of Presence Request.

*Note that this is a general payments page for several services. You are only required to add the **Declaration of Presence (in the Other Fees section)** to your cart. You can skip all other sections (Custom Amount, Common Fees, Tuition and Fees).*

Students will be given a Declaration of Presence “receipt.” You must save this receipt for the entirety of your stay in Italy and keep it with you when traveling.

Permit to Stay

If you are granted a visa for **more than 150 days**, you will be required to apply for a Permit to Stay. Your school abroad will assist you with this process upon your arrival in Italy, but there are important steps you must complete before your departure.

What is the *Permesso di Soggiorno* or Permit to Stay?

The Permit to Stay is an endorsement granted by the Ministry of Internal Affairs that states that you have been approved to remain in Italy for the duration of your studies.

All citizens who do not belong to European Union/European Economic Area countries may enter Italy by presenting their passport and a study visa issued by the Italian

Consulate in the geographic area of your legal, permanent address. All students who are non-EU/EEA citizens and obtained a visa for more than 150 days must apply for a Permit to Stay or *Permesso di Soggiorno*.

1. Prepare the Permit to Stay Request

Immigration Services Office at John Cabot University will facilitate the process of requesting the Permit to Stay by setting up mandatory sessions during on-site orientation. Students will receive an email on July 10 with instructions to complete before arrival.

A payment of \$216 (this amount is subject to change) through [this link](#) will be required for the Permit to Stay request.

2. Post Office Appointment

Students will be required to attend a Post Office appointment during Orientation to submit their Permit to Stay request and obtain a Permit to Stay receipt. **You must bring your physical passport to your scheduled Immigration session at On-site Orientation in Rome.** Please refer to your John Cabot University Orientation schedule.

3. Fingerprinting

Students might also be required to attend a **mandatory fingerprinting appointment** with the local Italian authorities as part of the process, **if it is scheduled within the student's stay in Italy.** The appointment date is automatically assigned during the Post Office appointment and will be printed on the Permit to Stay receipt. John Cabot University Immigration Services Office staff will accompany students to this mandatory appointment.

4. Permit to Stay Card

The Permit to Stay Card is typically issued roughly one month after the fingerprinting appointment. Students will be notified when the card is ready for collection, and you are required to pick it up in person from the local police station. Processing times may vary based on individual circumstances, so please be sure to connect with John Cabot University Immigration Office and the N.U.in program for any questions regarding the impact of any delays in this process.

Important Reminders

Northeastern University and John Cabot University have no influence on the outcome of immigration applications, including the decisions and policies of Italian immigration authorities, no ability to inquire about an individual immigration application, or to expedite the process for an individual student. In addition, N.U.in employees are unable to provide legal advice to students or families concerning country-specific immigration requirements and/or application processes.

Students are responsible for completing all required applications for immigration permissions or registrations correctly and in a timely manner, and for obtaining any required permissions prior to the program start date. If the student cannot obtain valid permission in time for the program start date, please refer to the N.U.in Withdrawal Policy and contact the N.U.in office to discuss the next steps.

Italian Visa Process

Please continue to check your Northeastern email account for information and updates throughout the visa process.

If you do not plan to take part in the Northeastern University provided batch process, please ensure you have booked a visa appointment at your local Italian Consulate for a date after **May 18**.

Students who complete all necessary action items on time will receive their required documents for their visa by this day.

May 5

Receive communication from N.U.in team with visa guide, visa webinar, and appointment scheduling information.

May 11

Italian Visa Webinar 12:00pm ET.
View registration information on your App Status Check.

May 13

Receive a recording of the webinar.

May 15

Last day to complete housing preference in your JCU student portal, found under the "Housing" section.

May 18

Receive Visa Survey 1 to your Northeastern University email address.

Deadline to respond is May 22

May 20

Receive documents required for the visa application process from John Cabot University to your Northeastern email address.

June 15

Receive Visa Survey 2 to your Northeastern University email address.

Deadline to respond is June 19

June 24

Deadline for all required batch documents to be received by Northeastern.

for students applying through the Northeastern batch only

July 1

Batch appointment at the Italian Consulate. Students will be notified by email when visas will be processed and passports returned.

for students applying through the Northeastern batch only

August 3

Receive Visa Survey 3 to your Northeastern University email address.

Deadline to respond is August 7

August 23

Depart to Italy on August 23. Arrive August 24.