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May 9, 2017

**The travel reservation form is due to Advantage Travel on or before May 24, 2017**

**- FLIGHT INFORMATION & RESERVATION REQUEST FORM -  
N.U.in AUSTRALIA SUT  
MELBOURNE, AUSTRALIA  
JULY 20- NOVEMBER 20, 2017**

**ALTHOUGH YOUR PROGRAM FEE INCLUDES ROUNDTRIP AIRFARE FROM NEW YORK JFK, BOSTON OR LOS ANGELES TO AUSTRALIA, PARTICIPATION ON THE GROUP FLIGHT IS NOT AUTOMATIC. SUBMISSION OF A RESERVATION FORM IS REQUIRED TO BE INCLUDED ON THE GROUP FLIGHT.**


**GROUP FLIGHT ITINERARY FROM JFK:**

AIR							
	<b>Flight Number</b> QF0012	<b>From:</b> New York, John F. Kennedy International Airport - Terminal 7	<b>Leaving:</b> Thu 20 Jul 06:10PM	<b>Destination:</b> Los Angeles, Los Angeles International Airport - Tom Bradley Intl Term	<b>Arriving:</b> Thu 20 Jul 09:00PM	<b>Flying Time:</b> 5h50m	<b>Stops:</b> 0
	<b>Flight Number</b> QF0094	<b>From:</b> Los Angeles, Los Angeles International Airport - Tom Bradley Intl Term	<b>Leaving:</b> Thu 20 Jul 10:10PM	<b>Destination:</b> Melbourne, Melbourne Airport - Terminal 2	<b>Arriving:</b> Sat 22 Jul 06:55AM	<b>Flying Time:</b> 15h45m	<b>Stops:</b> 0
	<b>Flight Number</b> QF0093	<b>From:</b> Melbourne, Melbourne Airport - Terminal 2	<b>Leaving:</b> Mon 20 Nov 11:15AM	<b>Destination:</b> Los Angeles, Los Angeles International Airport - Tom Bradley Intl Term	<b>Arriving:</b> Mon 20 Nov 06:35AM	<b>Flying Time:</b> 14h20m	<b>Stops:</b> 0
	<b>Flight Number</b> QF0011	<b>From:</b> Los Angeles, Los Angeles International Airport - Tom Bradley Intl Term	<b>Leaving:</b> Mon 20 Nov 08:20AM	<b>Destination:</b> New York, John F. Kennedy International Airport - Terminal 7	<b>Arriving:</b> Mon 20 Nov 04:30PM	<b>Flying Time:</b> 5h10m	<b>Stops:</b> 0

**GROUP FLIGHT ITINERARY FROM BOSTON:**

AIR							
	<b>Flight Number</b> AA0333	<b>From:</b> Boston, Edward L. Logan International Airport - Terminal B	<b>Leaving:</b> Thu 20 Jul 12:35PM	<b>Destination:</b> Los Angeles, Los Angeles International Airport	<b>Arriving:</b> Thu 20 Jul 04:00PM	<b>Flying Time:</b> 6h25m	<b>Stops:</b> 0
	<b>Flight Number</b> QF0094	<b>From:</b> Los Angeles, Los Angeles International Airport - Tom Bradley Intl Term	<b>Leaving:</b> Thu 20 Jul 10:10PM	<b>Destination:</b> Melbourne, Melbourne Airport - Terminal 2	<b>Arriving:</b> Sat 22 Jul 06:55AM	<b>Flying Time:</b> 15h45m	<b>Stops:</b> 0
	<b>Flight Number</b> QF0093	<b>From:</b> Melbourne, Melbourne Airport - Terminal 2	<b>Leaving:</b> Mon 20 Nov 11:15AM	<b>Destination:</b> Los Angeles, Los Angeles International Airport - Tom Bradley Intl Term	<b>Arriving:</b> Mon 20 Nov 06:35AM	<b>Flying Time:</b> 14h20m	<b>Stops:</b> 0
	<b>Flight Number</b> AA0202	<b>From:</b> Los Angeles, Los Angeles International Airport	<b>Leaving:</b> Mon 20 Nov 12:33PM	<b>Destination:</b> Boston, Edward L. Logan International Airport - Terminal B	<b>Arriving:</b> Mon 20 Nov 09:06PM	<b>Flying Time:</b> 5h33m	<b>Stops:</b> 0

**GROUP FLIGHT ITINERARY FROM LOS ANGELES:**

AIR							
	<b>Flight Number</b> QF0094	<b>From:</b> Los Angeles, Los Angeles International Airport - Tom Bradley Intl Term	<b>Leaving:</b> Thu 20 Jul 10:10PM	<b>Destination:</b> Melbourne, Melbourne Airport - Terminal 2	<b>Arriving:</b> Sat 22 Jul 06:55AM	<b>Flying Time:</b> 15h45m	<b>Stops:</b> 0
	<b>Flight Number</b> QF0093	<b>From:</b> Melbourne, Melbourne Airport - Terminal 2	<b>Leaving:</b> Mon 20 Nov 11:15AM	<b>Destination:</b> Los Angeles, Los Angeles International Airport - Tom Bradley Intl Term	<b>Arriving:</b> Mon 20 Nov 06:35AM	<b>Flying Time:</b> 14h20m	<b>Stops:</b> 0

Any luggage fees imposed by the airlines are additional and are at your own expense. Please refer to the "BAGGAGE" section in this document and visit the [Qantas Airways website](http://www.qantas.com). Baggage policy is determined at the time airline tickets are issued; not when the reservation form is received.

**GROUP FLIGHT FEATURES**

- : Flexible return options – fly with the group or select an independent travel date (fees may apply)
- : Arrival and departure transfers at Melbourne are provided for group flight participants
- : Group flights are monitored by Advantage Travel personnel

**OUTBOUND TRAVEL**

- : Students must travel together on the outbound flight(s).
- : Group flights depart from JFK, Boston and Los Angeles. Transportation to connect to JFK or Boston to the group flight(s) is not included. Domestic connections are only provided for students traveling from/to Los Angeles (see travel request section).
- : Please plan to check in for your International flight a minimum of 3 hours prior to scheduled departure.

**RETURN FLIGHT INFORMATION**

- : Return flight service is from Melbourne to New York JFK, Boston or Los Angeles on Qantas Airways.
- : Students who do not wish to return on the group flights may select an alternate return.
- : Airline tickets cannot be issued with an "open" return. The airline ticket must show a return itinerary and travel dates.

**RETURN MODIFICATIONS**

- : Itinerary modification requests must be submitted in writing. To minimize fees, they should be submitted with this original reservation request. If a modification is required after the reservation form has been submitted or if making the change while you are in Australia, the request should be submitted by email to the agent email(s) listed on this letter. Changes cannot be made directly with the airline.
- : You may change your return *date* – from Melbourne to New York JFK, Boston or Los Angeles on Qantas for \$200 plus any tax and/or fare difference. Travel is valid only from Australia. You may not return from or via another country, even for a fee.

**IMPORTANT INFORMATION ABOUT AVAILABILITY....**In order to book or change any flights, seats must be available in a specific inventory, which is limited and is not guaranteed; a fare difference may apply. *Please be flexible with your dates and make changes early for best availability and to avoid disappointment.*

**SUBMITTING A RESERVATION REQUEST FORM**

- : Reservation request forms are due on or before May 24, 2017. Reservation requests may be mailed, faxed, scanned and emailed or [submitted online](#).
- : Phone orders are not accepted.
- : Airline documents are issued based on the information you provide on the reservation request form. N.U.*in* and/or Advantage Travel are not responsible for any fees incurred due to incorrect or incomplete information, so please be as accurate as possible when completing the reservation form.

**PROCESSING YOUR RESERVATION / FLIGHT CONFIRMATION**

- : Group flight requests are honored on a first-come, first-served basis.
- : If you are booking the round trip group flights online you may request an immediate email confirmation. If you plan to fax (or scan and Email) the form, our agents will process your reservation request and email you the confirmation.
- : If you are requesting a deviation (alternate return date) you will receive the flight options by email after our agents have checked rates and availability. Requests for deviations are processed manually, so please allow a few days for our agents to process your request.
- : Please review our emails carefully and notify us of any discrepancies so that unnecessary fees and penalties can be avoided.
  - **Your first and last name must match your passport exactly.** (*Middle names generally do not appear on airline tickets.*)
  - Alternate arrangements will be offered if the dates/flights you request are not available. Therefore, it is also important that you **review your itinerary for accuracy.**

**DOCUMENT DELIVERY**

- : Your airline ticket will be issued electronically. The e-ticket confirmation / itinerary is typically sent to the email address(es) you provide on the reservation request form 7-10 days prior to departure.
- : Unless you request otherwise, your e-ticket will be issued round trip and the same confirmation and/or e-ticket number will apply to your return, so please do not delete this information after you reach your destination.
- : If you have NOT received your airline documents within 7 days of departure, please call Advantage Travel at 800-788-1980.  
Note: Group tickets usually do not have bar codes that can be scanned. You will use your confirmation number for airline check in.

## PAYMENT

- : The cost of the roundtrip group flights will be billed to N.U.*in*.
- : Payment for any optional items is due by May 24, 2017.
- : We accept MasterCard, Visa, Certified Checks and Money Orders. Personal checks are accepted as long as they are received on or before the form due date. A \$40 fee applies to all returned checks.

## CANCELLATIONS

- : Although this is an included program and the cost of the basic group flight is billed to N.U.*in*, you are still financially liable for penalties due to cancellation or withdrawal. If you sign up for the group flight and later withdraw, please notify Advantage Travel immediately to avoid financial exposure.
  - : Airline tickets are non-refundable once purchased.
  - : There are no refunds for unused flight segments.
  - : Once airline tickets are issued, the itinerary must be flown in sequential order. Failure to check-in on time and/or use any portion of your ticket invalidates the entire ticket and the document loses all value.

## BAGGAGE

- : The airlines have very strict policies with regards to luggage, which are subject to change without notice. They have the right to charge for and/or refuse overweight, oversized or additional luggage. In order to be prepared on the day of departure, all travelers must reconfirm luggage allowances and restrictions directly with the airlines. You may phone Qantas Airways at 800-227-4500 or find information on the [Qantas website](#).
- : Baggage policy is determined at the time of ticket issuance; not when payment is received.
- : For current information on what can and cannot be brought onto an aircraft, please refer to the [TSA website](#).
- : Federal law forbids the carriage of certain hazardous materials, such as aerosols, fireworks, and flammable liquids, aboard the aircraft. If you do not understand these restrictions, contact your airline or go to the [FAA website](#).

## ENTRY REQUIREMENTS

- : All U.S. citizens traveling abroad must possess valid travel documents, which includes a passport and, possibly, a visa. Different situations require different documents. *You do not need to be in possession of these documents to make flight reservations*, however, it is your responsibility to make sure that you have the proper documentation prior to travel.
- : Most countries require that passports be valid for a certain length of time beyond your intended stay. Please make sure that you are aware of the restrictions of the country or countries you are visiting.
- : Any costs associated with the failure to have proper travel documentation (including but not limited to the loss of the entire ticket cost) is solely the responsibility of the traveler. You can familiarize yourself with the specific document requirements for the country(s) you are visiting by contacting the U.S. Department of State ([www.travel.state.gov](http://www.travel.state.gov)) or by contacting your N.U.*in* Assistant Director.

## TSA "SECURE FLIGHT" DATA

- : Advantage Travel must collect date of birth, gender and full name from all travelers in order to satisfy federal requirements mandated by the Transportation Security Administration (TSA). Advantage Travel cannot accept or process any reservation requests, with out this information. TSA'S privacy policy, as well as additional details can be found at [www.tsa.gov](http://www.tsa.gov) using the keywords, "Secure Flight".

## SPECIAL SEAT ASSIGNMENTS

- : Since the airlines control pre-assigned seating, Advantage Travel can request, but cannot guarantee, specific seats. If you have specific seating needs due to a **physical condition**, please contact Advantage Travel prior to purchasing your ticket to determine if your seating needs can be accommodated.

## SPECIAL MEALS

- : Most standard meal requests (i.e. vegetarian, kosher, low-fat, lactose free, etc.) can be honored on long-haul flights if they are requested at least 72 hours prior to departure.
- : Allergen-free meals and/or an allergen-free environment are not available on all services. If your allergy is severe, it is strongly recommended that you carry appropriate medicine in the event of a reaction. You must notify the airlines prior to travel if you have an allergy that could result in death.

## MEDICAL CONCERNS

- : Air travel, in particular over long distances, exposes passengers to a number of factors that may have an effect on their health and well-being. Passengers with health concerns should consult their doctor and the airline prior to committing to travel.

## DISINSECTION

- : Disinsection is permitted under international law in order to protect public health, agriculture and the environment. Some countries require insecticide spraying of aircraft. Federal law requires that we refer you to the [DOT's disinsection website](#) for information on what countries require disinsection and how insecticides are introduced to the aircraft in those countries.

## TRAVEL INTERRUPTIONS

- : Unfortunately, travel interruptions (schedule changes, weather, strikes, equipment malfunction, etc.) do occur and may cause disruption to your itinerary- be prepared! Travel with extra money, cell phones and cell phone charger, clothes, and any necessary medication, etc. Advantage Travel is not responsible or liable for interruptions caused by the airlines, acts of God or other unforeseen events.

**RESERVATION REQUEST FORMS ARE DUE TO ADVANTAGE TRAVEL ON OR BEFORE MAY 24, 2017.**

FORM MAY BE FAXED, MAILED, SCANNED AND EMAILED OR [SUBMITTED ONLINE](#):

If you are faxing your form, kindly wait 24 hours before calling to see if it has been received.

**Mail to:** Advantage Travel of CNY, Inc.  
313 East Willow Street, Suite 104  
Syracuse, NY 13203

**Fax to:** 315-471-6264  
**E-mail:** [ccoleman@advantagecny.com](mailto:ccoleman@advantagecny.com)

**FLIGHT RESERVATION REQUEST FORM**

**N.U.*in* AUSTRALIA SUT  
MELBOURNE, AUSTRALIA  
JULY 20- NOVEMBER 20, 2017**

N.U.*in* and/or Advantage Travel are not responsible for fees incurred due to incorrect or incomplete information, so care should be taken to provide complete and accurate information below.

**Traveler's Information**

\*Mandatory fields. Reservation cannot be processed without this information. Fees apply for name changes after airline tickets are issued.

Name, exactly as it appears on your passport (or the legal document you will use to check in for your flights):

\*Last \_\_\_\_\_ \*First \_\_\_\_\_ \*Middle \_\_\_\_\_

Mailing Address (Street, City, State, Zip): \_\_\_\_\_

\*Cell Phone: \_\_\_\_\_ \*Date of Birth \_\_\_\_\_ \*Gender \_\_\_\_\_  
MM / DD / YYYY

\*E-mail: \_\_\_\_\_

**Parent / Emergency Contact Information**

Emergency Contact Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ \*E-mail: \_\_\_\_\_

**Flight Request**

**INTERNATIONAL FLIGHTS:**

(1) Please indicate the city you wish to depart from: \_\_\_\_\_ NEW YORK JFK -or- \_\_\_\_\_ BOSTON -or- \_\_\_\_\_ LOS ANGELES

(2) Please indicate if you will return with your group or will return on an independent date.

\_\_\_\_\_ I will return with my group from Melbourne on November 20, 2017.

-or-

\_\_\_\_\_ I wish to return from Sydney on an alternate date: \_\_\_\_\_  
(date is mandatory)

**Hometown flight: ONLY for Los Angeles group flight option.**

Students departing from/to Los Angeles who wish to add hometown connection flights, please indicate your preferred airport below. Domestic connecting flights from your hometown to Los Angeles are included in your program fees. However, they are only valid on American Airlines on the same day of the group flights and are subject to availability and not guaranteed.

\_\_\_\_\_ (preferred airport)

**Authorization / Payment Information**

I acknowledge and understand that fees apply for cancellation and/or changes once the reservation request form has been processed and any expenses due to cancellation, change or withdrawal are my own responsibility.

**SIGNATURE:** \_\_\_\_\_

(Form cannot be processed without a signature.)

**Special Requests**

Please indicate any special requests: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Fare Calculation**

+ \$ 0.00 Roundtrip airfare from New York JFK, Boston or Los Angeles on the group flights to Melbourne  
+ \$ \_\_\_\_\_ Optional charges (i.e. tax/fare difference on alternate return)  
+ \$ \_\_\_\_\_ **Total amount enclosed or to be charged**

▼▼ COMPLETE ONLY IF YOU ARE PURCHASING OPTIONAL ITEMS ▼▼▼

**Payment Information**

**PAY BY CREDIT CARD:** MasterCard \_\_\_\_\_ VISA \_\_\_\_\_  
Amount Authorized \$ \_\_\_\_\_  
Card Number \_\_\_\_\_ CVV CODE \_\_\_\_\_ Exp. Date \_\_\_\_\_  
Cardholder Name \_\_\_\_\_  
Cardholder's Complete Billing Address \_\_\_\_\_  
Cardholder's Daytime Phone \_\_\_\_\_ Business Phone \_\_\_\_\_  
Cardholder's Signature (X) \_\_\_\_\_

**PAY BY CHECK OR MONEY ORDER:**  
Make payable to Advantage Travel of CNY, Inc.  
Payment must be received no later than May 24, 2017.  
Please send to: **ADVANTAGE TRAVEL OF CNY, INC**  
**313 E WILLOW STREET, SUITE 104**  
**SYRACUSE, NY 13203**

PLEASE MAKE A COPY OF THIS FORM AND RETAIN FOR YOUR RECORDS.

**N.U.in AUSTRALIA SUT**  
**MELBOURNE, AUSTRALIA**  
**JULY 20- NOVEMBER 20, 2017**

You are responsible and bound by the regulations and policies of the carrier including, but not limited to, the information contained herein. Advantage Travel does not assume further responsibility for any aspect of your travel beyond securing this fare and issuance of your ticket. In order to acquaint yourself with the regulations that govern your travel, please review this document thoroughly and refer to the appropriate airline website. Your acceptance of this fare and ticket constitutes acknowledgement of the above.