

N.U.*in* England: NCH Visa Guide 2019



Visa-Required Nationals Guide

This information is for students who will need to apply for a Short-Term Study Visa **prior to** departing for England. Please use this tool to determine if your nationality require a visa ([Check if you need a UK visa](#)). **IF YOU DO NOT REQUIRE A VISA**, please refer to our Non-Visa National Guide.

Important Reminders for All Students

This document has been prepared based on the information and links provided by UK Visas and Immigration (UKVI).

Please check with the British consular authority in your region for the most updated visa requirements and processes for the United Kingdom. The information listed below is intended as an informational guide only and does not constitute legal advice.

Northeastern University and NCH have no influence on the outcome of immigration applications and no ability to contact UKVI to inquire about an individual visa application, or to expedite the process for an individual student. In addition, N.U.*in* employees are unable to provide advice to students or families concerning visa requirements and/or application processes.

Students are responsible for completing any visa applications correctly and in an effective manner, and for obtaining any required permissions prior to the program start date. If the student cannot obtain a valid visa in time for the program start date, please refer to the N.U.*in* Withdrawal Policy and contact the N.U.*in* office to discuss next steps.

Do I need a visa for N.U.*in* England?

Students who are visa-required nationals ([see Appendix 2 of the visitor immigration rules](#)) will need to apply for a Short-Term Study Visa *before* departing for England.

All students should check to see if they need to obtain a UK visa prior to travelling to England or if they can obtain the appropriate permission at the UK border ([Check if you need a UK visa](#)). This tool also provides an overview of the applicable visa process and details about supporting documentation requirements.

Information for 'Visa-Required Nationals'

Short-Term Study Visa Requirements

Please note that the below list is not exhaustive. All students should confirm any supporting documentation requirements directly with the British consular authority responsible for their country of residence.

NCH will provide you with the documentation listed with an asterisk (*). NCH will send these to you after you have submitted a valid passport copy within your N.U.*in* portal. Please allow at least 5-7 business days for processing.

1. **A valid passport** with at least one blank page (front and back); your passport should valid for the full duration of your stay in England.
2. **Proof that you are seeking entry as a student visitor** for a limited period not exceeding 6 months.* NCH will provide you with proof of enrollment, as well as a letter verifying that your tuition and housing are pre-paid and guaranteed.
3. **Proof of acceptance on a course of study** which is provided by an approved organization.*
4. **Accommodation details** of where you intend to stay in England.*
5. **Proof that you intend to leave the UK at the end of your visit and can meet the cost of the return journey.** Please note that you may be required to submit roundtrip airline tickets or proof of onward travel as part of your application. Please plan accordingly.
6. **Proof of adequate financial means** to support yourself for your stay. Please note, the NCH letter may not fulfill the 'financial' requirement. It is recommended that you have available copies of your bank statements from the six months prior to the program showing adequate funds are available to support yourself for the semester, as they may be requested as part of your application.
7. **Contact details of a parent or legal guardian** in your home country.

You must not intend to take employment or engage in business in the UK, and should be prepared to attest to this on entry, should you be asked by a border patrol officer.

Please be sure to retain a copy of all of the supporting documents to carry with you during travel. Please also be sure to have available a copy of your round-trip flight itinerary to satisfy the immigration officer that you intend to leave the UK at the end of your program.

Important Note: Students should not use the e-Gates at the airport upon arrival to the UK. Students must see a border officer when going through immigration to obtain the correct visa. If you do not do this, you will not have the correct visa and time allowance for you to study in the UK.

Complete the Online Application Process

Online Application

1. **Go to:** [Short-term study visa](#), the UK Visas and Immigration website to complete your application.
2. **Select a country to provide your biometrics:** Enter the country in which you are making your application and wish to provide your biometrics. Please note, this must be your home country, or a country where you are currently legally residing.
3. **Apply for the Short Term Student visa**
4. **Sign the Declaration:** You must confirm the information you provided is correct, and you accept the privacy policy and terms and conditions.
5. **Submit your application.**

Choose a Visa Application Center or Application Support Center (will vary)

VFS Global's application services vary around the world and your options will be dependent upon the country from which you are applying.

Please check the application process in your home country for information on arranging appointment by visiting [UKVI's listing of visa application centers](#) by country.

Choose an Application Center and Appointment

During the application process, you will be prompted to book an appointment at the nearest visa application centre (VAC) or application support center (ASC) to have your biometric data (fingerprints and photograph) taken and to submit your biometric data and application documents.

- Appointment availability varies by location; the waiting period may be 2-weeks or more.
- Students who have to attend a VAC/ASC must bring their original passport and all their supporting documentation with them to the VAC/ASC.
- Prepare all of your application materials prior to your biometrics appointment to ensure that you will be able to submit your application following your appointment.

Pay for Application

Available payment methods vary by country and your options will be listed in the application. Visa fees vary by location, so please refer to the UKVI website on [visa fees](#) for further information.

Print Application

Please be sure to print a copy of your application as you will need this for your biometrics appointment and visa application submission.

	<p>Confirmation Email</p> <p>You should receive a confirmation email that may contain the following information:</p> <ul style="list-style-type: none"> • Your appointment details • Your unique application reference number (GWF number) • Barcode that will be scanned at your appointment to confirm your attendance • Supporting document checklist <p>You must print this information and bring it to your biometric appointment.</p>
<p>Visit the Application Support Centre and Attend Your Biometric Appointment</p>	<p>Biometric Appointment</p> <p>At the VAC/ASC, you will also need to submit your fingerprints and photograph. This is known as biometric information collection.</p> <p>When attending your appointment:</p> <ul style="list-style-type: none"> • Arrive at least 15-minutes early • Bring a printed copy of your visa application and the biometric appointment confirmation. • Bring your passport with at least 1-page that is blank on both sides. • Bring all supporting documentation (originals and copies), sorted and separated according to your biometric appointment confirmation. <p>Please Note: At the appointment, please ensure the appointment confirmation page with the barcode is stamped as you will need to mail this with your application for processing.</p> <p>You will need to submit your application package, including application form, biometric confirmation form, passport (with required available blank pages), and any other supporting documents to the consular authority following your biometric appointment. Please confirm directly with the local consulate as well as your ASC/VAC for further information on specific submission instructions which may vary by location.</p> <p>Please remember to confirm the date by which your submission must be received by the relevant consular authority with the ASC/VAC through which you enroll your biometrics.</p>

Submit Your Application Materials

Document Checklist

After your biometric appointment, you will need to submit your materials to the relevant consular authority. Please be sure to confirm directly with your consular authority all required documentation, as this may vary by location. Some of these documents include, but are not limited to, the following:

- **Passport:** You must submit your original passport.
- **Biometric Appointment Confirmation Page:** This is the page with a barcode that was stamped at your biometric appointment.
- **Letter of Support for Short-Term Study visa application:** You will receive this letter from NCH. Please keep this letter safe for the duration of your studies, as you will need it when you enter the UK and also if you are eligible to travel outside the UK during your studies.
- **Color Photograph(s): Please be sure to confirm requirements with your local consular authority.**
- **Proof of Finances:** A bank statement or bank letter showing any money you will have available to use during your stay in the UK. If you use a bank letter or statement from an account in a parent or legal guardian's name, you will also need a signed and dated letter confirming your relationship and the permission to use the money for your studies in the UK.
- **Translations:** All supporting documents that are not in English may need to be officially translated by a certified translator. If required by your consular authority, you will likely need to submit original documents as well as the original, certified translation.

Shipping Information (if applicable)

Students must follow the submission instructions given by your selected Visa Application Centre and local consular authority.

This may include purchasing service packages with specific shipping and submitting instructions by your particular Visa Application Center. Please confirm this process directly with your VAC/ASC, as submission instructions may vary by location.

<p>Processing Time</p>	<p>Please follow the guidance provided by your local consular authority when submitting your application.</p> <p>General processing times range from 2 to 8 weeks. Please note that certain countries may have varying, and in some cases, longer processing times, so please plan accordingly.</p> <p><i>Please remember that during this time, you WILL NOT have access to your passport for personal international travel. Please plan accordingly.</i></p>
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