

N.U.in Australia: SUT Visa Guide 2019



All Students

Please check with the Australian consular authority in your region for the most updated Australia visa requirements and processes. The information listed below is intended for informational guidance only and does not constitute legal advice.

General Visa Information for All Students

Which visa do I need to apply for?

As a student in Australia, you will need to apply for a [student Visa \(Subclass 500\)](#). For more information, please see the [Australian Department of Home Affairs website](#).

How much will it cost?

Visa fees are always subject to change. Currently, the base application charge starts at AUD 575. To get an estimate of your visa cost, please use the [Visa Pricing Estimator](#). This estimate does not include the costs for health checks, police certificates, or biometrics which may be requested for some applications. Additionally, there may be credit card, debit card, and/or PayPal fees associated with visa application charges.

How do I apply for a student visa?

There are two main steps to apply for your Australian student visa.

1. Complete required Swinburne University of Technology application and enrollment paperwork
 - a. Complete the Swinburne Offer Acceptance Form and upload requested documents (see Step 1 in the Visa Application Process, below) through the Swinburne online international student application system (StudyLink). Once your paperwork has been processed, you will receive an email from Swinburne Admissions with your electronic Confirmation of Enrollment (eCoE) or a request for additional information. If you are under 18 years of age, you will also receive a Confirmation of Appropriate Accommodation and Welfare (CAAW) form along with your eCoE. A CAAW form is required for students who will be under 18 upon arrival in Australia.
2. Apply for a Subclass 500 Student Visa online through the Department of Home Affairs.
 - a. Review the step-by-step directions for applying for a student visa on the [Australian Department of Home Affairs website](#). You will need to use your eCoE, along with the documents listed on the [document checklist tool](#) to apply for your student visa online

through the [ImmiAccount online application system](#). Please note: your eCoE also serves as proof of your Overseas Health Insurance Coverage (OSHC).

Visa Application Process

Step 1: Submitting your Swinburne University Enrollment Paperwork

In order to receive your electronic Confirmation of Enrollment (COE) from Swinburne University of Technology, you must first complete Swinburne's application process and submit the Swinburne enrollment documents linked below through the [Swinburne University of Technology's International Online Application System \(StudyLink\)](https://student-swinburne.studylink.com/) (<https://student-swinburne.studylink.com/>). Please read and follow [the instructions](#) for completing the application process and submitting your enrollment documents.

Documents required to be uploaded to the [Swinburne University of Technology's International Online Application System](#):

1. **[Swinburne International Student Offer Acceptance Form](#)**: Please refer to the [instructions](#) document for guidance on how to complete all necessary sections of this form and attach the form to your application in your Swinburne online student portal. If this form is not filled out correctly, you will need to re-submit it, which will delay your eCoE issuance.
Important note: Swinburne will email your eCoE to the email address you list on this form. This should be the same email address you enter in the Swinburne online application system. Please make sure that you list an email address that will be valid through July, and that you monitor regularly.
2. ***Passport Photo, Biographical Data/Information, & Signature Page(s)***: Scan of the photo, biographical data/information, and signature page(s) of your valid passport. As a general rule, your passport should be valid for at least 6 months beyond your date of departure from Australia. ***If you will need to renew your passport, please do so immediately, as your eCoE cannot be issued until your valid passport copy has been received. If you are a dual citizen, please contact the N.U.in Boston Office to discuss the visa process as a dual citizen (+1 617.373.6447).***

Once you submit your Swinburne application and enrollment documents, the Swinburne admissions team will review and issue you an eCoE or request additional information within 3 - 5 business days.

Step 2: Applying for your Australian Student Visa (Subclass 500)

As a student in Australia, you will need to apply for a [Student Visa \(Subclass 500\)](#). For more details, please see the [Australian Department of Home Affairs website](#).

In order to apply for your student visa, you will need to create an ImmiAccount with the Australian Department of Home Affairs and apply online through the Australian Department of Home Affairs' [ImmiAccount online application system](https://online.immi.gov.au/lusc/login) [link: <https://online.immi.gov.au/lusc/login>].

Some of the items you may need to complete your visa application include:

1. **Electronic Confirmation of Enrollment (eCoE):** Swinburne University of Technology will supply this document via email; please check whichever email address you entered in your Swinburne online portal application, as this is the email address to which Swinburne will send your eCoE. **You must complete all Swinburne enrollment paperwork listed in Step 1 above in order for your eCoE to be issued.**
2. **Passport Photo, Biographical Data/Information, & Signature Page(s):** Scan of the photo, biographical data/information, and signature page(s) of your valid passport. As a general rule, your passport should be valid for at least 6 months beyond your date of departure from Australia.
3. **Payment:** Please check [here](#) for the most up-to-date visa fees and accepted payment methods.
4. **Any other documentation required by the Australian Department of Home Affairs (DHA):** Please use the DHA's [Document Checklist Tool](#) provided to guide you as you collect and prepare documentation.

Note: If you will be under 18 years of age on your date of departure for Australia, and you have submitted the Swinburne Underage Student Agreement, then you will receive a Confirmation of Appropriate Accommodation/Welfare Arrangements (the CAAW form) from Swinburne International along with your eCoE. You will need to include this CAAW form with your visa application along with additional documentation, including [Form 157N Nomination of a student guardian \(178KB PDF\)](#) and [Form 1229](#) Consent to grant an Australian visa for a child under 18 years. See [more details on additional requirements](#).

Students who are under 18 years of age at their time of application but will be 18 before they arrive in Australia will not need the CAAW form but will need to submit additional documentation (e.g. the [Form 157N Nomination of a student guardian](#)). See [more details on additional requirements](#).

Please note that the Department of Home Affairs may request additional information from you regarding your application at any time. The N.U.*in* program and Swinburne University of Technology cannot provide specific visa advice. If you have questions about your application please contact the Department of Home Affairs. Contact information can be found here: <https://www.homeaffairs.gov.au/about/contact/make-enquiry>.

The Subclass 500 Student visa is electronically connected to your passport number and is not a physical document. You will receive a visa grant notification email when your application has been approved. **You should print out this visa grant notification email for your records and carry it with you when you travel.**

Be sure to check your junk or spam folders of your email to make sure that correspondence from the Department of Home Affairs or your Visa Grant is not filtered to these folders.

Frequently Asked Questions

Where is my Electronic Confirmation of Enrollment (eCoE)?

The eCoE is emailed from Swinburne University of Technology to whichever email address you entered in your Swinburne online international student application system (StudyLink). Be sure to check your spam and junk folders.

The eCoE is only issued once students have submitted all of the necessary enrollment paperwork (this includes the Swinburne Offer Acceptance Form and passport copies outlined in Step 1 above) via their Swinburne International Student Online Application System. All documents must be reviewed before the eCoE is issued (typically within 3-5 business days of receipt of your documents if no documents need to be resubmitted).

What does an Electronic Confirmation of Enrolment (eCoE) look like?

Please see [this example](#).

What if I'm under 18 years old at the time of my visa application?

All students who will be under 18 years old at the time of their visa application are required to provide extra documentation when applying for a student visa, including [Form 157N Nomination of a student guardian](#) and [Form 1229 Consent to grant an Australian visa for a child under 18 years](#). See [more details on additional requirements](#).

In addition, students who will still be under 18 years old at the time of their departure for Australia must complete the Swinburne Underage Student Agreement found in their N.U.*in* online portal. Swinburne University of Technology will email you a Confirmation of Appropriate Accommodation/Welfare Arrangements document (the CAAW form) along with your eCoE. You will need to include this CAAW form with your visa application in addition to the forms above.

How do I attach supporting documents to my online visa application in ImmiAccount?

You can attach additional documents to your application by following [these instructions](#).

What do I put for "sector" or "stream" on my visa application?

The visa sector is based on the type of course that the student will undertake in Australia. The N.U.*in* program is classed as the Higher Education Sector.

What is my Overseas Student Health Coverage (OSHC), which my visa application asks for?

Swinburne University of Technology arranges OSHC policies for all N.U.*in* Australia: SUT students. Information about your OSHC policy, including the health insurance provider and dates of coverage, is outlined in your eCoE provided by Swinburne. You will need to provide the OSHC information on your visa application. Please see your eCoE for details. [Swinburne's OSHC provider](#) is Medibank Private and N.U.*in*

students are covered under the Medibank Comprehensive OSHC policy. Each student's policy number is provided once students arrive on-site and register in person at the Medibank Private office.

You can read more about the Australian Department of Home Affairs OSHC requirements here:

<https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500/overseas-student-health-cover>.

How can I change my address and passport details with the Australian Department of Home Affairs?

Please visit [this page](#), and use the appropriate form to notify the Department of Home Affairs about any changes or a new passport.

How do I continue a saved application on ImmiAccount?

To continue a saved application, the system will require you to log in to your ImmiAccount here:

<https://online.immi.gov.au/lusc/login>.

How long will it take for my visa to be issued?

Processing times vary. Please check the current processing times here:

<https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500#aboutVisa-index-6>. The processing time may take longer if your application is not completed correctly, you do not include all the documents, or if your application needs additional verification.

How do I check the progress of my application?

You are able to check the status of the application through the [Electronic Application Status Inquiry](#) page. To access the page, you will need to have your ImmiAccount username and password.

How will I know when my visa has been granted?

You will receive a Visa Grant Notification via email. The visa itself is electronically connected to your passport, and is NOT a paper document. Once you have received the Visa Grant Notification email, please email the N.U.*in* Program at nuin@northeastern.edu to report that your visa has been granted. Print the Visa Grant Notification email for your records and carry it with you when you travel to Australia.

May I work or change programs while in Australia?

All student visa holders are subject to [conditions established by the Australian Government](#). Under the terms of the Student Visa (subclass 500), generally, you are not allowed to work more than 40 hours for every 2 weeks, and we highly discourage any employment during the N.U.*in* program. However, you should confirm this information on the basis of your specific visa grant notification. You are not allowed to change education providers (host institutions or programs) while in Australia, as this may be deemed a breach of your visa.

What is [PIC 4020](#)?

A visa applicant is responsible to provide correct information and genuine documents to support a visa application. Incorrect information, whether knowingly or unknowingly supplied, can invoke Public Interest Criterion 4020 (PIC 4020), which carries a 3-year visa ban.

Important Reminders

The document has been prepared based on the information and links provided by the Australian Department of Home Affairs (<https://immi.homeaffairs.gov.au/>).

Northeastern University and Swinburne University of Technology have no influence on the outcome of visa applications and no ability to contact the Department of Home Affairs (DHA) to inquire about an individual visa application or to expedite the visa process for an individual student. In addition, N.U.in employees are unable to provide advice to students or families concerning visa requirements and/or application processes.

Students are responsible for completing their visa application correctly and in an effective manner and for obtaining a valid visa prior to the program start date. If the student cannot obtain a valid visa in time for the program start date, please refer to the N.U.in Withdrawal Policy and contact the N.U.in office to discuss next steps.