

The N.U.in Program Fall 2023
PAYMENT and WITHDRAWAL POLICY

A. OVERVIEW:

The N.U.in Program (Program) is Northeastern University's signature first-year global experience program. Students who participate in the Program have an academic experience integrated with experiences outside the classroom in an international location.

Advance planning and commitments are required of the Program on your behalf to support your participation in the Program. The Program is required to make advance financial commitments to travel agents, vendors, and the partner institution to secure items such as and not limited to, housing, classroom space, and co-curricular activities. Therefore, should you withdraw from the Program at any time after May 1, you will be responsible for the terms provided within this policy. You are encouraged to plan carefully and are required to review this policy in advance of your commitment to the Program.

B. DEFINITIONS

- a. **Charge** refers to the amount of the Program Fee owed by Student/Participant.
- b. **Partner Institution** refers to the higher education institution or program provider for N.U.in.
- c. **Program Fee** refers to the total billable cost by Northeastern to the student for participation in the N.U.in Program. The Program fee includes such costs as tuition, housing, travel arrangements, and activities.
- d. **Refund** refers to the repayment of all or part of the Program Fee to the Student/Participant.
- e. **Student/Participant** refers to an enrolling student into Northeastern's N.U.in Program.

C. PAYMENT TERMS

a. Enrollment Deposits:

- i. There are two required Program enrollment deposits:
 1. \$1200, due May 1, 2023
 2. \$2500, due June 1, 2023
- ii. Both deposits are non-refundable.
- iii. If a deposit is not timely made, your enrollment in the Program will be forfeited.
- iv. Both enrollment deposits secure your enrollment in the N.U.in Program and are applied to your fall Program fee.

b. Program Fee:

- i. The 2023 Program fee is \$40,736, **due on or before July 5, 2023.**

c. Tuition Pay Option:

- i. Those electing to participate in the Flywire monthly payment plan may begin their payments on July 15, 2023 for a 5 monthly installment plan or August 15, 2023 for a 4 monthly installment plan. To learn more, go to [Student Financial Services, Payment Methods.](#)

D. REFUNDS and CHARGES

a. Conditions for Refunds:

- i. The potential for a refund depends upon the type and timing of your withdrawal from the N.U.in Program. These include removal, voluntary withdrawal, failure to take action to obtain the appropriate immigration status, or Program cancellation/suspension. Please refer to section E. below for more information.

**The N.U.in Program Fall 2023
PAYMENT and WITHDRAWAL POLICY**

- ii. Depending on the timing of the student removal from the program. Students and families are still accountable to a percentage of the program fee. See information below (section D. b.).

b. Participant Charges Schedule:

2023 Dates*	Percentage Charged
May 1, 2023 – July 15, 2023	0% charged (minus deposits)
July 16, 2023 – Program arrival	25% charged (minus deposits)
Program arrival – Day 14 of program	50% charged (minus deposits)
Day 15 – Day 21 of program	75% charged (minus deposits)
Day 22 – end of semester	100% charged

c. Grant/Scholarship Retention:

- i. The N.U.in Program offers a very limited number of grants/scholarships. In the event a student has been awarded a grant/scholarship and later withdraws from the Program, the student may retain a portion of their grant/scholarship based on the following schedule:

2023 Dates*	Percentage Retained
May 1, 2023 – July 15, 2023	0% retention of grant/scholarship
July 16, 2023 – Program arrival date	25% retention of grant/scholarship
Program Arrival date – day 14 of program	50% retention of grant/scholarship
Day 15 – Day 21 of Program	75% retention of grant/scholarship
Day 22 – end of semester	100% retention of grant/scholarship

**please see section G for N.U.in location specific dates.*

Note: in the event that retained grant/scholarship was in excess of charges, Northeastern reserves the right to reduce the grant/scholarship to equal billed charges.

E. WITHDRAWAL OR MEDICAL LEAVE FROM THE N.U.IN PROGRAM

a. Medical Leave of Absence from the N.U.in Program

1. A participant leaves the Program due to medical reasons, as supported by a treating physician;
2. If a student is granted a Medical Leave of Absence, a program fee refund will be processed upon approval for the leave of absence from University Health and Counseling Services (UHCS), based on information shared in D.b. The student is temporarily withdrawn from the university until approved to return by UHCS.

b. Voluntary Withdrawal Process

1. Participants considering withdrawal prior to the program start date, must contact nuin@northeastern.edu. Participants considering withdrawal after the start of the Program must contact the N.U.in Program staff on-site in writing.

The N.U.in Program Fall 2023
PAYMENT and WITHDRAWAL POLICY

2. N.U.in Program staff assist each participant in making an informed decision based on their circumstances, and will refer them to Admissions or other University offices as appropriate.
3. Participants who voluntarily withdraw from the Program are permanently withdrawn from Northeastern University and will not continue on to the Boston campus post-program completion.
4. If a participant would like to withdraw from the Program prior to the program start date and decline admission to Northeastern University, they must complete the following steps:
 - a. Log into the [myNortheastern portal](#)
 - b. Click “Decline Admission” under the self-service or enrollment tab.
 - c. Participants must fill out the pop-up window and press “go” for their withdrawal to be officially registered with the University.
 - d. If you have forgotten your password, you may click on “forgot password” on the login screen.
 - e. If you have forgotten both your username and password, please call 617.373.4357 to get assistance in recovering your username.

c. Removal from the N.U.in Program

- i. If a participant is asked to leave the N.U.in Program in connection with violation of any applicable policy or law:
 1. No refund will be granted, regardless of when the Program removal takes place and irrespective of the refund schedule listed in D.b.
 2. Northeastern spring admission status will be reviewed and may be rescinded.

d. Failure to Obtain Appropriate Immigration Status

- i. Students are responsible for obtaining and maintaining the appropriate immigration status for their time with the N.U.in program prior to the program start date. All immigration permissions, including student visas and residence permits, are granted at the sole discretion of the appropriate consular authority or port of entry officer.
- ii. Northeastern University has no influence on the outcome of immigration applications and no ability to inquire about an individual visa application or residence permit application, or to expedite the process.
- iii. Failure to take the steps to timely obtain the appropriate immigration status prior to the start of the program may result in ineligibility to participate in the N.U.in Program.
- iv. We understand there may be extenuating circumstances in obtaining proper documentation. Students must immediately notify the N.U.in Program if they encounter any issues in obtaining the appropriate immigration status for their time throughout the N.U.in Program to evaluate any available options.

F. PROGRAM CANCELLATION/SUSPENSION

- a. In the event Northeastern University, in its discretion, makes a decision to suspend or cancel a program, all participants are required to return immediately to their home country or otherwise relocate as directed by the University.

**The N.U.in Program Fall 2023
PAYMENT and WITHDRAWAL POLICY**

- b. If the Program is suspended or canceled, then the University may provide an alternative learning option, such as a transfer to another N.U.in Program destination or participation in another Northeastern-sponsored learning program.
 - i. If a student volunteers not to participate in an alternative learning program, then the circumstances in section E.a.1 will be applied.
- c. If an alternative learning program is not possible, then the University will credit students the program fee and deposits toward future semester(s) at Northeastern University.

G. ADDITIONAL INFORMATION

a. 2023 N.U.in International Locations and Dates

N.U.in Location	Arrival Date	Day 14 of Program	Day 21 of Program
Czech Republic	September 3, 2023	September 17, 2023	September 24, 2023
France	August 28, 2023	September 11, 2023	September 18, 2023
Germany	August 28, 2023	September 11, 2023	September 18, 2023
Greece	September 13, 2023	September 27, 2023	October 4, 2023
Ireland	September 11, 2023	September 25, 2023	October 2, 2023
Italy – Rome	August 28, 2023	September 11, 2023	September 18, 2023
Italy – Florence	August 30, 2023	September 13, 2023	September 20, 2023
Scotland	September 9, 2023	September 23, 2023	September 30, 2023
Northern Ireland	September 9, 2023	September 23, 2023	September 30, 2023
Portugal	August 28, 2023	September 11, 2023	September 18, 2023
Spain	August 26, 2023	September 9, 2023	September 16, 2023

H. SIGNATURE

By signing below, I acknowledge that I have read, understand, and will abide by the N.U.in Payment and Withdrawal Policy.

Date

N.U.in Location

Student Signature (electronic)

Print Student Name

Student NUID

If participant is under 18 years old, please have parent/legal guardian sign

Parent/Guardian Signature (electronic)

Print Parent Guardian Name